

Augusta Military Academy  
119th Session  
1983-84 Schedule

2017.7244.01

CADET OFFICERS/FOOTBALL PLAYERS REPORT	28 AUGUST
NEW/OLD CADET REGISTRATION	4 SEPTEMBER
CLASSES BEGIN	8 SEPTEMBER
PARENT'S WEEKEND	21-23 OCTOBER
CHRISTMAS BREAK	16 DECEMBER-7 JANUARY 1984
SPRING BREAK	16 MARCH-24 MARCH
FINALS	1-2 JUNE 1984

# **GENERAL INFORMATION**

## **ADMISSIONS POLICY**

Augusta Military Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, religion, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

## **ADMISSIONS INFORMATION**

AMA is an academic institution and every emphasis is placed on academic preparation. Parents are requested to think first in the interest of academic preparation and are courteously requested not to apply for admission if they are seeking purely disciplinary supervision.

We recognize work from other accredited institutions, but reserve the right to reclassify a boy any time during the first semester if the Headmaster deems it necessary.

Admission of any student is not based upon race, creed or color, but is dependent upon character, desire to learn, and past performance.

To be properly classified before entering Augusta it is absolutely imperative that a prospective student have a transcript of previous scholastic work mailed to the Headmaster's Office. A student may be admitted at any time during the school year, but it is best if the student enters at the beginning of the school year or at the beginning of the second semester in order that he may begin work with the regular classes.

Students who enter Augusta from a non-English speaking country may not be entered in the senior year. A minimum of two full academic sessions is required for their graduation. All others must complete one full academic session for their graduation.

## **ACADEMIC TESTING**

Augusta Military Academy has an extensive testing program which strives to measure a student's academic abilities, potential and possible weaknesses. Before a boy is enrolled at Augusta Military Academy he

takes three tests which are used for determining whether a student will be admitted, and if he is admitted, then they are used for placement. These pre-admission tests include: the Otis-Lennon School Ability Test, Gates MacQuintie Reading Test and the Orleans-Hanna Algebra Prognosis Test (revised). Once a student is enrolled at AMA he undergoes further testing. These include: Iowa Test of Basis Skills (Grades 5-8), Test of Achievement and Proficiency (Grades 9-12), PSAT-NMSQT (11th Grade), SAT (Grades 11-12) and the ASVAB, (Grades 10-12).

## **TRANSPORTATION**

The following serve Augusta Military Academy: Greyhound & Trailway Buses — Staunton — Taxi available; Alleghany Airlines (Shenandoah Valley Airport) — limousine service available to the Academy.

Since we are liberal with holidays, only earned furloughs will be given. In emergencies special permits may be arranged only if the Commandant's Office is notified directly by the parent. **UNDER NO CIRCUMSTANCES WILL ANY STUDENT BE ALLOWED TO LEAVE PRIOR TO GRADUATION CEREMONIES, OR EARLY FOR ANY GENERAL FURLOUGH.** Written permission to have your son visit any place other than home on a furlough or weekend must be sent to the commandant prior to any/all furlough periods. \*See transportation note under PAYMENT.

## **TELEPHONE & TELEGRAPH**

To telegraph your son, address him at Western Union, Staunton, VA, c/o AMA and it will be telephoned to the Academy.

Telephone numbers as follows: (Area Code 703): AMA Office and Infirmary: 248-1281. Telephone for Students: 248-9890; 248-9863; 248-9814 & 248-9728. Lower School 248-9858.

## **MAIL**

Cadet Mail: Mail should be addressed to your son, P.O. Box 99, AMA, Ft. Defiance, VA 24437.

School & Faculty Mail: Mail should be addressed to Augusta Military Academy, P.O. Box 100, Ft. Defiance, VA 24437.

UPS Delivery Service is available to AMA.

## SUPPLIES

Students must be supplied with the articles listed below. They may be purchased at home and brought with him to school. Supplies also may be purchased in Staunton, Virginia.

Each article must be distinctly marked with the Cadet's name.

SUPPLIES TO BE FURNISHED BY STUDENTS	ISSUED TO THE CADET	
	OLD CADET	NEW CADET
2 Blankets	1 Blanket	2 Laundry Bags
1 Pillow	1 Battle Jacket	1 Blanket
2 Pillow Cases	2 Pants, Grey	1 Battle Jacket
4 Flat, White Sheets (single)	2 White Shirts	2 Pants, Grey
6 White Towels	2 Fatigue Shirts	2 Shirts White
3 Pr. Black Socks	2 Fatigue Pants	1 Jacket, Black
6 Pr. White Athletic Socks	1 Gym Suit	1 Beret
1 Foot Locker	1 Pr. Combat Boots	4 Fatigue Shirts
1 Small Desk Lamp	1 Pr. Dress Shoes	4 Fatigue Pants
1 12 ft. Extension Cord	1 Rain Cape	2 Torch Disc
		1 Black Gloves
		2 Black Ties
		2 Gym Suits
		1 Web Belt
		w/Buckle
		1 Combat Boots
		1 Dress Shoes
		1 Rain Cape

Any additional purchases of uniform items will be charged to the Quartermaster Account.

We suggest that each student bring a supply of underwear sufficient for two weeks wear, a bathrobe, a swim suit, and pajamas (if desired).

**NO CIVILIAN CLOTHING AUTHORIZED.**

Students may bring only athletic shoes, tennis shoes and bedroom slippers.



## TUITION AND FEES

	New Cadets	Old Cadets	2nd Semester	Day Students
Tuition	\$3920	\$3920	\$1935	\$1150
Uniform Fee	600	400	600	600
General Fee	600	600	400	245
Laundry Fee	150	150	75	0
<b>TOTAL</b>	<b>\$5270</b>	<b>\$5070</b>	<b>\$3010</b>	<b>\$1995</b>
*Quartermaster Deposit	300	300	150	150
*Room Deposit	100	100	100	0
<i>TOTAL</i>	<i>5270</i>	<i>5470</i>	<i>3260</i>	<i>2145</i>
<b>PAYMENT PLANS</b>				
<b>Four Payments</b>				
1. At Registration	1500	1500		700
2. Nov. 15	1295	1226		464
3. Jan. 15	1295	1226		464
4. March 15	1295	1226		464
<b>Monthly</b>				
At Registration	1500	1500		700
8 payments due	528	500		181
<b>Oct. 15-May 15</b>				

Payments are based on 1.5% interest per month. 18% APR

\*Quartermaster deposit and room deposit must be paid at registration.

### REDUCTIONS

Reductions of \$100 for the following:

Each additional son from the same family

Returning cadet recruits a new student

Reduction of \$300 for all applications received by May 1, (must be accompanied by a \$500 deposit.

(Reductions are credited to the patron's account effective March 1).

### SPECIAL FEES ARE AS FOLLOWS:

Developmental Reading Program	\$125
SAT Course	100
Cambridge Study Course	125
Driver Education	150
Diploma Fee	25
Additional administration expenses for those who are not citizens of the United States	150

NOTE: All special fees are due at registration.

## FINANCIAL INFORMATION

TUITION: \$3920  
Academic, Board and Room

UNIFORM FEE: (See list of issue items) 600

### GENERAL FEE:

School Paper and Yearbook

Text Books

Use of Athletic facilities, admission to all games

Entertainment and movies

Medical attention

Staffed by full time Registered Nurse

Separate building, modern equipment

No charges for bed patients

TOTAL General Fees 600

LAUNDRY: Students are allowed 30 pieces per week 150

TOTAL: \$5270

QUARTERMASTER DEPOSIT: \$300

This deposit will cover dry cleaning, haircuts, incidentals, additional uniform purchases, medicine and doctor fees. Patrons will be billed at the end of each month for the amount charged against this account. Upon receipt of the statement, the patrons are required to bring the deposit back to the \$300 amount. Any balance remaining at the end of the school year will be refunded.

ROOM DEPOSIT: \$100

Any damages caused by the cadet will be applied to this deposit and any balance remaining at the end of the school year will be refunded.

## SCHOLARSHIPS

A limited number of need based scholarships are given each year. Additional information and application form may be obtained from the business office.

## TRANSPORTATION

AN OPEN ONE-WAY TICKET ON PUBLIC TRANSPORTATION FOR EACH CADET IS TO BE TURNED OVER TO THE ACADEMY ON REGISTRATION DAY OR SUFFICIENT FUNDS TO PURCHASE A TICKET MUST BE DEPOSITED IN THE CADET BANK. These funds, if not used, will be refunded at the end of the school year.

## **ILLNESS**

Our medical fee is included in the general fee and covers charges for the nurse for the entire session. An additional fee of \$12 will be charged each time the cadet is seen by the Doctor. Medicine is charged at cost. No extra charge is made for use of the infirmary. Should special medical or surgical attention be required, unless especially prohibited in advance, the Academy will act "in loco parentis" in incurring such expenses for the cadet, for which a bill will be sent directly to the parents.

## **ACCIDENT INSURANCE**

Accident insurance coverage is carried on all students at no additional charge. The specific coverages may be obtained from the business office.

## **ALLOWANCE DEPOSITS (SCHOOL BANK)**

Money will not be issued to cadets unless a fund has been deposited by parents or guardian for this purpose. The Academy conducts a bank which is controlled by the Business Manager. It is maintained entirely for the purpose of serving the cadet. Here all checks are cashed and before furloughs, transportation may be arranged. Cadets may deposit their money at any time, thereby preventing loss and foolish spending. Banking hours are held once a week, and checks are used which are good only at the school bank. The banking system helps a cadet to learn how to handle money, and allowances may be controlled by the parent.

## **HELPFUL INFORMATION REGARDING FINANCES**

Parents are requested to mail checks directly to the school and make them payable to Augusta Military Academy. To send them by cadets or otherwise may cause confusion and delay.

Cadets are enrolled for the entire session or remainder of session from date of entrance and parents or guardians agree to these conditions upon enrollment. We make no reduction or refund for absence, for dismissal, or for withdrawal.

The \$25 application fee is nonrefundable. One transcript is sent without charge; subsequent ones are \$3 each; transcripts cannot be mailed unless accounts are up to date.



# **ACADEMIC POLICIES OF AUGUSTA MILITARY ACADEMY**

## **INTRODUCTION**

The purpose of this handbook is to detail the Academic Policies followed at Augusta Military Academy so that each student has them available. This handbook provides the information that a student will need in answering most questions he may have concerning academic policies and procedures.

## **STUDENT BEHAVIOR**

In the classroom cadets are expected to conduct themselves in a quiet and courteous manner. The teacher is in charge of the classroom and his instructions are to be obeyed. Failure to listen to any instructions will result in disciplinary action against the offending cadet.

Cadets will remain in the classroom unless they receive permission from the teacher to leave. Under **no** circumstances will cadets leave the classroom or go during break to barracks during the school day.

Cadets will bring to class with them all books, paper, pencils or pens required by their instructor. Failure to bring books, paper or writing utensils will result in disciplinary action.

## **ABSENCES**

A cadet who misses an academic class must report to the Headmaster to receive an admittance pass which will indicate if the absence is excused or unexcused. Reasons for excused absences include medical or dental appointments, athletic or field trips, guard duty or presence at Disciplinary Review Boards or the Honor Council. Any unexcused absences will result in a special report and the reduction of the cadets grades one letter grade for each unauthorized absence. Cadets who miss work because of an authorized absence will have three (3) class days to make up the missed work.

## **SCHEDULE CHANGES**

A student desiring a schedule change must get the Headmaster's approval. If the change is approved, then the student will be given a class change slip which must be signed by both the teacher whose class is being dropped and the teacher whose class is being added. After the change slip has been signed then it will be returned to the Headmaster. Under no circumstances will a student change classes without the Headmaster's approval.

## **GRADING SYSTEM**

The AMA numerical grading system is as follows:

A+ — 97-100  
B+ — 90- 92  
C+ — 82- 84  
D+ — 72- 74

A — 95-96  
B — 87-89  
C — 75-81  
D — 68-71  
F — 64 & below

A- — 93-94  
B- — 85-86  
C- — 75-77  
D- — 65-67



## STUDY HALL IN BARRACKS

Study Hall will be conducted Sunday through Thursday for two hours each night. Those students not failing any subjects will be permitted to study in their own rooms in barracks. Students, in school uniform, will be seated at their desks at the beginning of study hall and remain at their desks properly dressed for the whole study hall period.

Cadets will **not** play radios, stereos, televisions or any type of games during study hall; nor will cadets read non-academic materials such as comic books, pornographic magazines, etc. If their homework is completed, then cadets may read newsmagazines, or newspapers. Violation of this regulation will result in confiscation of the item for one week on the first offense and for six weeks on the second offense.

The Headmaster may, if notified 24 hours in advance, grant permission during study hall for a class to watch a television program that a teacher feels has educational value.

Cadets will not leave their rooms for any reason during study hall. The study hall monitor may give permission for students to study in another cadet's room if he believes it will benefit both students. However, students may **not** leave their room to use the restroom, borrow pencils, paper, pens or books or to get homework assignments. All of these activities should be taken care of before study hall begins. If for any reason (no light bulb, no electricity, no heat) a student's room is not fit to study in, he will be assigned by the study hall monitor to study in a cadet officer's room.

## BIG ROOM STUDY HALL

Any student with an F in a subject or who has been listed as making unsatisfactory progress will attend Big Room study hall in lieu of studying in barracks. Big Room lists will be posted at the end of each marking period and at the mid-marking period. Once a student is placed on the Big Room list, he will remain on that list until a new list is posted.

Ten minutes prior to the start of study hall, all cadets in Big Room will form up to march down to the Big Room. The senior cadet officer will be in charge of this formation. The Cadet Officer-In-Charge will take roll and report any tardiness or absences to the Faculty Officer-In-Charge. If the cadet absent does not have an excused absence, he will be found and will report to study hall. Only the Headmaster may give permission for a cadet to study in barracks with another cadet in lieu of Big Room, and then only when the student has a note signed by the teacher for whose class that cadet will be studying explaining the reason for his being excused from Big Room. Any cadets who are absent or late to formation will be reported to the Headmaster. At the initial formation an inspection should be made to ensure cadets have all study materials they need, and are in proper school uniform.

Once seated in the Big Room cadets may not leave for any reason. There will be no talking, and no one may leave their seats without the permission of the study hall monitor. Cadets may not put their heads down on their desks. If a student has completed all of his homework, as verified by the study hall monitor, then he should read a book or authorized magazine.

At the end of Big Room period all trash should be picked up and the Big Room should be left neat and clean. After the area has been policed up, cadets will form up outside Hoover Hall and march up to the barracks to be dismissed.

## **SATURDAY BIG ROOM**

Students who are on the marking period or mid-marking period failure list will also have to attend Saturday study hall in Big Room. This will take place from 1300 to 1500 on Saturdays. The procedure will be the same as for Big Room held during regular study hall.

## **DETENTION**

Cadets who fail to complete homework assignments or are discipline problems in the classroom will be assigned to Academic Detention Hall after school. Academic Detention Hall will take place following the end of the school day and will last for one hour or until the assignment is completed. Cadets will receive assignments to work on from the teacher who placed them in detention. Cadets will remain seated during the whole period; they will not talk, nor will they leave detention to use the restroom. Ten minutes before the start of detention cadets assigned to this formation will form up and they will be marched to the detention area by the cadet OD. At the completion of detention cadets will pick up trash and leave the detention area neat and clean. They will form up and march back to barracks to be dismissed. Absence from detention will be treated as an absence from an academic class and will result in a special report.

## **CHEATING**

Copying from another cadet's paper, from textbooks or from notes during an examination, test or homework assignment required to be done without help is forbidden. An instructor may require homework, book reports or term papers to be done without help. Anyone who permits another person to copy his work is equally guilty of cheating. All cases of cheating will be turned over to the Cadet Honor Council.

Plagiarism is passing off as one's own the writings or ideas of another. If, when writing a term paper, book report, etc., a cadet copies word for word or uses the ideas of another without using quotation marks and/or footnotes, then he is guilty of plagiarism. This is another form of cheating and will be dealt with accordingly.

## **ACADEMIC PRIVILEGES**

Students will receive certain privileges and awards for displaying academic excellence. If a student receives a 3.2 or higher grade point average for a marking period, then he will be considered to be on the Honor Roll. This will entitle him to the following distinctions:

1. He will be permitted to wear the appropriate ribbon on his uniform.
2. The Cadet will be eligible for an Academic Furlough for the succeeding marking period.
3. Academic town leave on Friday and Saturday.
4. A sleep in one weekend during the succeeding marking period. This will be arranged by the Headmaster.
5. Late lights one-half hour after taps.

If a student achieves a 2.4 grade point average, then he will be considered to be on the Privilege List. He will be entitled to the following distinctions:

To wear the appropriate ribbon on his uniform.

One Academic Furlough during the succeeding marking period.

Academic town leave Saturday night.

Late lights one-half hour after taps.

## **ACADEMIC DEFICIENCY LIST**

Those cadets whose grade point average is below 1.0 for any marking period will be placed on the Academic Deficiency List. Cadets on this list will:

Be restricted to campus on weekends.

Be ineligible to participate in varsity sports or other extra-curricular activities.

Be required to attend tutorial period for those subjects they are failing.

Attend Saturday Study Hall.



## SMOKING

Smoking is prohibited in class. Upper School students may smoke during the five minute break between classes in the smoking area. (See map.)

## INFIRMARY

If a student becomes ill during class, he will receive a pass from his teacher for the infirmary and report there immediately. After the nurse releases the student from the infirmary, he will return immediately to class.

## BOOKS AND BOOK ROOM

Books will be in the possession of the cadet or secured in his room at all times. Failure to have a text book for class or study hall will result in detention. It is each student's responsibility to keep track of their books and to purchase new books if a book is lost.

Textbooks and school supplies (paper, pens, pencils, etc.) may be obtained at the Book Room located on the first stoop. Cost for such school supplies are deducted from a cadet's quartermaster account. All that he needs to do to purchase necessary items is to sign a charge slip at the Book Room.

## HOMEWORK

Homework is an integral part of the Academic program at Augusta Military Academy. Students should be sure that before they leave class they understand what the assignment for the next day is and what is expected. Teachers on study duty will have assignment sheets but these are to be used only when a student misses a class.

## TUTORIAL/TEST SCHEDULE

To avoid burdening students with an excessive number of tests on one day, a testing schedule is established. During each week, a day will be set aside for testing in a particular subject.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Science	Lang. Arts	Social St.	Math	Math
Makeup	Science	Lang. Arts	Social St.	Makeup

1st subject indicates that that is the subject for tutorial period that day. Second subject indicates that that is the subject for testing that day.

## ESL CURRICULUM

Students from non-English speaking countries will, upon arrival at AMA, be tested for their proficiency in English. Those students, who by the test show that they are not proficient enough in the language to benefit from instruction in English, will be placed on the English As A Second Language Program. Those students enrolled in the ESL program will be placed in math, two periods of ESL, Reading and a lab for ESL. They will receive no credit for certain courses until they are certified as capable of doing the work by their ESL teacher and the Headmaster.

Normally, students who enter AMA in the fall will be eligible to take a test at the end of the first semester to determine if their English language capability is good enough to handle the material without undue stress. Under no circumstances will any language but English be spoken in classrooms by non-English speaking students.



## **LIBRARY**

The Library will be open from 0800 until 1530 Monday thru Friday and one night per week during Study Hall. During the Academic Day, students must have a pass to be admitted to the Library without a pass during the Tutorial Period. Students wishing to go to the Library during Study Hall at night must have a pass from the teacher for whose class they will be doing work.

## **GUIDANCE**

The guidance program at AMA is designed to help the student develop mentally and emotionally. The guidance counselor is available during posted office hours for consultation on academic or personal problems. The guidance counselor also oversees the testing program at AMA.

## **TUTORIAL PERIOD**

The last academic period of the day is the tutorial period. The purpose of this period is to allow students to receive help in those subjects in which they are having difficulty. Those students who are failing a subject or are having difficulty in a subject will be required to attend the appropriate subject tutorial period during the week.

## **GRADUATION REQUIREMENTS**

Augusta Military Academy offers two types of diplomas: the Academic Diploma and the General Diploma. To graduate, a student must meet the minimum state requirements of 18 credits. The course work for an Academic Diploma is designed to program a student to enter college. To qualify for an Academic Diploma, a student must have had the following

courses: 4 years of English (to include Creative writing), 4 years of math (to include Alg. I, Alg. II, Geometry and Trig./Alg.), 3 years of Science (to include Chemistry or Physics), 3 years of Social Studies (to include World History or Geography, US/VA History and US/VA Government), either 3 years of one foreign language or 2 years each of 2 foreign languages, and 2 years of physical education/health courses. For the General Diploma, a student must have 18 credits in the following areas: 4 years of English, 3 years of Social Studies, 2 years of Mathematics, 2 years of Science and 2 years of Physical Education/Health.

## IN-SCHOOL SUSPENSION

In school suspension will be used in those cases when a cadet becomes so disruptive as to affect the whole class and make teaching difficult. A student who is put on in-school suspension will report to the Headmaster's Office with a note assigning appropriate work. That student will remain in the Headmaster's office doing assigned work until the end of the period. He will also receive punishment for disrupting the class.

## SCHOOL DAY SCHEDULE

0615	Wakeup
0615-0645	Cleanup of Barracks & Rooms
0645	Formation Call for Breakfast
0700	Breakfast
0735	School Call
0740	Big Room
0745-0830	1st Period
0835-0920	2nd Period
0925-1010	3rd Period
1015-1100	4th Period
1105-1150	5th Period
1200	Lunch Formation
1250	School Call
1300-1345	6th Period
1350-1435	7th Period
1440-1515	8th Period (Tutorial)
1530-1730	After School Activities: Athletic Practice, Penalty (Monday, Wednesday), Detention (1530 until work completed), Intramurals or PT
1750	Supper Call
1800	Supper
1845	1st Call for Big Room Study Hall
1850	Final for Big Room Study Hall
1900	Study Hall
2100	Release
2215	CQ to Barracks
2225	CQ to Rooms
2230	Taps